

## **CORONAVIRUS COVID-19 POLICY UPDATES: April 6, 2020**

### **Sick**

If you are sick---stay home. If you observe someone sick report it to your administrator. If you are feeling like you might be getting sick---stay home. The health and safety of employees and consumers is our top priority.

### **Washing Hands**

All employees, and consumers entering the facility need to immediately wash their hands when they come on shift. Everyone is required to thoroughly wash their hands with soap for at least 20 seconds.

### **Visitor Policy**

Only employees and consumers are permitted in the facilities. All other individual must get prior approval before entry from the Administrator. If consumers want to use the phone they can. Consumers can also teleconference (Facetime, google duo, skype, zoom, etc.) please notify your administrator so it can be scheduled.

### **Gloves**

Appropriate usage for gloves; fueling the facility vehicle, cleaning bodily fluids, etc. Gloves only need to be used for certain instances only. We need to use them wisely. Cross contaminating happens when gloves are kept on the entire time and are not as effective as washing your hands.

### **Activities**

All consumer activities will be facility based (with the exception of car rides) in order minimizing exposure to people who maybe infected in the community. Follow the activity schedule, if you have any questions contact your administrator for approval. All outings must be approved by your administrator.

### **Temperature Logs**

Community Care Licensing is mandating every employee and consumer have their temperature taken and logged daily upon arrival to the facility.

### **Hand Sanitizer**

Each consumer will need to have a bottle of hand sanitizer in their room.

### **Face Masks**

Employees and consumers are required to wear face masks when outside in the community.

### **Social Distancing and Quarantine**

The best way to keep employees, consumers and everyone working and living at the facilities healthy and safe is for employees to practice these COVID-19 policies when you are not at work. We encourage everyone to practice social distancing and quarantine as much as possible. When you go to the store where a mask and go when they are not crowded. Wash your hands, stay healthy and safe. Eat fruits and vegetables. Keep your immune system strong and stay positive. Do not fear, it only causes stress. Focus on everything that is good and positive in your life. We appreciate everything you're doing. You are making this stressful time a little less stressful for each consumer you work with daily. You are making a difference. Thank you!

Please contact me if you have any questions, concerns, or suggestions.

On behalf of Clarice Sattiewhite's Home, Inc.

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